



RPB RESEARCH SABBATICAL GRANT

2015 Guidelines and Instructions

DEADLINE

January 10, 2015 (awarded in June)

July 1, 2015 (awarded in December)

Nomination forms are not required for this award.

DESCRIPTION

RPB Research Sabbatical Grant: Up to \$50,000 in department-matched funds.

The RPB Research Sabbatical matches funds provided by RPB-supported departments of ophthalmology to support a leave of six months to one year so that mid-career scientists may participate in programs which either enhance their professional expertise or allow them to pursue a new ophthalmic career path.

ELIGIBILITY

- RPB-supported chairs may nominate an MD, PhD, or MD/PhD with a primary appointment in the department of ophthalmology (Associate Professor through full Professor).
- RPB-supported chairs must review and negotiate terms with RPB's President before submitting an application for a mid-career scientist with a primary appointment in ophthalmology. Contact Pattie Moran at pmoran@rpbusa.org to schedule the call.
- As with all RPB awards, chairs may nominate only one person per grant category, per cycle, and candidates must be either US citizens or permanent residents (green card holder) by the application deadline. Candidates must be full-time faculty in the department of ophthalmology by the application deadline. Any previous RPB grants must be fully spent and recognized as *terminated* by RPB before applying for another RPB grant. All RPB grants must remain free of institutional overhead and are non-transferable to other individuals or other institutions. Should the awardee leave the department of ophthalmology or the host institution during the sabbatical, the department must return any unspent funds. Complete grant stipulations are included in award letters.

REPORTING

- RPB requires an annual interim report while the award is active. A final report is required once funds are expended.
- Failure to properly report and credit research funded by RPB puts your grant at risk for termination.

APPLICATION SUBMISSION

RPB will accept applications and *most* supporting documentation via the password-protected page on RPB's web site that has been established for application submission. Please note only one (1) upload, with application and all applicable supporting documentation, will be accepted per candidate. This upload must be received **no later than 11:59pm ET on the deadline date.**

- Go to <https://www.rpbusa.org/rpb/grants/grantees/> to log in. NB: You can always find this page on the RPB web site, www.rpbusa.org, by clicking on the Grants tab on the left side of the home page, and then by clicking on "For Grantees".

- Enter the password: **Research**
- Click on the “Upload Your Grant Application” button to go to the upload form.
- Once you are on the upload form, enter your email address in the “From email” field.
- Upload your application and supporting documentation by browsing for them on your computer using the “Browse” button on the form.
- Use the Message box to add additional information, if any.
- Before clicking “SendThisFile” to send your submission, check that the information is complete.
- Click the “SendThisFile” button to send your application and supporting documentation.

This upload must include three separate documents:

Two signed, completed application forms:

1. One as a PDF document.
2. One as a Word document.

The third document must include, in PDF, in this order:

- The candidate’s NIH-style biosketch, in PDF; limit five (5) pages. The candidate must adhere to current NIH format and instructions. Biosketches submitted in any other format will be disqualified.
- The primary collaborator’s/mentor’s NIH-style biosketch, in PDF; limit five (5) pages. The collaborator/mentor must adhere to current NIH format and instructions. If unavailable, please use RPB biosketch available at the end of the application. If RPB biosketch format is unnecessary, please delete pages from application before submitting. Collaborator’s/Mentor’s biosketch and bibliography must be submitted in English.
- A statement from the chair, co-signed by the dean of the medical school, verifying the institution’s commitment to match grant funds. Statement must be on letterhead, signed, in PDF, and addressed to “RPB’s Review Committees”. Limit to three (3) pages and avoid condensed typeface.
- The candidate’s signed, scientific statement in PDF. Limited statement to four (4) pages with references included on a fifth page. Entire document should not exceed five (5) pages. Avoid condensed typeface.
- Optional: The primary collaborator/mentor may also submit a one (1) page statement. Statement must be on letterhead, signed, in PDF, and addressed to “RPB’s Review Committees”.
- **No letters of recommendation are required for this application.**

Materials received after the deadline will not be accepted. Incomplete submissions are not forwarded to RPB’s review committees and are automatically declined. Notify RPB if there are any changes to the status of major pending grants or faculty members or recruits. If the deadline falls on a weekend or holiday, proposals will be accepted the first following business day. Do not alter application format. Do not include binders, manuscripts, reprints, or any information not required by RPB.

Any questions, please contact Pattie Moran at 646-892-9566 or pmoran@rpbusa.org.

APPLICATION PREPARATION

Though the application is self-explanatory, we've included information below to assist you in preparing and completing RPB's Research Sabbatical Grant Application.

Do not change formatting. Please keep pagination the same. If necessary, abbreviate answers to fit allotted space. Please provide responses in Arial 9 (font/size). Do not change the font/size of the actual questions.

Candidate Information:

- Enter Candidate's name; include degrees.
- Enter age at time of application as well as year of birth.
- Place X to the right of your selection for the following (see example below):

US Citizen Permanent Resident (Green Card Holder) X
- Enter name of institution and ophthalmology Chair; include degrees.
- Enter Candidate's current primary and secondary (if applicable) appointment(s), including degrees, academic title(s) and department(s).

Education:

- List baccalaureate through postdoc training; list all fellowships and specialties.
- Include mentors (if applicable) next to institution name (see example below):

University of New City, T. Smith
- Enter Years as YY-YY. Provide actual years at institution, e.g., 05-09, not total number of years, e.g., 4.
- **MDs ONLY:** Enter year of certification to American Board of Ophthalmology and list any other board certification obtained and year.

Specialty Field of Proposed Collaboration:

- Place X to the right of your selection for the following (see example below):

Anatomy/Pathology/Oncology X Biochemistry/Molecular Biology Clinical/Epidemiologic Cornea Lens

Research Activity Summary:

- Do not go beyond allotted space.
- In layman's terms, include candidate's research interests and background, need for training, outline of proposed training and anticipated contributions to candidate's investigative career. Be sure your response includes one or two sentences outlining the research and objectives to be pursued. Do not duplicate biosketch information, awards, pubs, etc. Chair, collaborator/mentor, and/or candidate may expand in their own statements.

Collaborators/Mentors/Host Institutions:

- List collaborators/mentors with primary collaborator/mentor noted first; include degrees, titles, departments, and schools.

Timeframe for Sabbatical:

- Enter as MM/YY-MM/YY.

Expenses Sought:

- Enter expenses sought from RPB; funds to be matched by home institution.

For RPB Use Only:

- This section is for RPB Use Only. **DO NOT ENTER ANY INFORMATION.**

Current NEI Support as Principal or Co-Investigator:

- Place X to the right of your selection (see example below). If NO, proceed to next question.

Current NEI Support as Principal or Co-Investigator: Yes No

- Specify Source.
- Specify Type, e.g., K08, R01, R21, etc.
- Specify Role, e.g., PI or Co-I.
- Enter Current Year and Total Grant Direct Costs.
- Enter Years as YY-YY. Provide actual years of grant, e.g., 12-16, not total number of years, e.g., 4.

Current NIH Support (other than NEI) as Principal or Co-Investigator:

- Place X to the right of your selection (see example below). If NO, proceed to next question.

Current NIH (other than NEI) as Principal or Co-Investigator: Yes No

- Specify Source.
- Specify Type, e.g., K05, K21, R55, etc.
- Specify Role, e.g., PI or Co-I.
- Enter Current Year and Total Grant Direct Costs.
- Enter Years as YY-YY. Provide actual years of grant, e.g., 12-16, not total number of years, e.g., 4.

NIH Support as Principal or Co-Investigator Terminated Within Past Three Years:

- Place X to the right of your selection (see example below). If NO, proceed to next question.

NIH Support as Principal or Co-Investigator Terminated Within Past Three Years: Yes No

- Include all NIH support.
- Specify Source.
- Specify Type, e.g., K08, R01, R21, etc.
- Specify Role, e.g., PI or Co-I.
- Enter Total Grant Direct Costs.
- Enter Years as YY-YY. Provide actual years of grant, e.g., 11-13, not total number of years, e.g., 2.

Current Grant Support (other than NIH and NEI) as Principal or Co-Investigator:

- Place X to the right of your selection (see example below). If NO, proceed to next question.

Current Grant Support (other than NIH and NEI) as Principal or Co-Investigator: Yes No

- Specify Source.
- Specify Type, if applicable.
- Specify Role, e.g., PI or Co-I.
- Enter Current Year and Total Grant Direct Costs.
- Enter Years as YY-YY. Provide actual years of grant, e.g., 12-16, not total number of years, e.g., 4.

Pending Grant/Renewal Support (all) as Principal or Co-Investigator:

- Place X to the right of your selection (see example below). If NO, proceed to next question.

Pending Grant/Renewal Support (all) as Principal or Co-Investigator: Yes No

- Specify Source.
- Specify Type, e.g., K08, R01, R21, etc.
- Specify Role, e.g., PI or Co-I.
- Enter Total Grant Direct Costs.
- Enter Years as YY-YY. Provide actual years of grant, e.g., 15-17, not total number of years, e.g., 2.

Publications:

- Candidate's Publication History: Provide number of peer-reviewed publications; number of other publications; and the total number of publications in the candidate's career (number of peer-reviewed and other publications should equal total number of publications).
- Candidate's Publications Pertaining to Proposed Research: Provide number of peer-reviewed publications; number of other publications; and the total number of publications pertaining to proposed research (number of peer-reviewed and other publications should equal total number of publications). Indicate number of publications pertaining to proposed research listed in candidate's biosketch.
- Primary Collaborator's/Mentor's Publication History: Provide number of peer-reviewed publications; number of other publications; and the total number of publications in the mentor's career (number of peer-reviewed and other publications should equal total number of publications).
- Primary Collaborator's/Mentor's Publications Pertaining to Proposed Research: Provide number of peer-reviewed publications; number of other publications; and the total number of publications pertaining to proposed research (number of peer-reviewed and other publications should equal total number of publications). Indicate number of publications pertaining to proposed research listed in mentor's biosketch.

Agreement:

- Chair and Candidate to sign.

Contact Information:

- Enter contact information for ophthalmology Chair; include degrees.
- Enter name and contact information of Grant Coordinator responsible for RPB applications. Include address if different than Chair's and include degrees.
- Complete current contact information for Candidate; include degrees.
- Enter contact information for Primary and Secondary (if applicable) Collaborator/Mentor(s); include degrees.
- Enter name and contact information for Ophthalmology Director of Research and Dean of the Medical School; include degrees.

Primary Collaborator's/Mentor's Biographical Sketch:

- Use RPB's biosketch only if NIH-style biosketch is unavailable for Primary Collaborator/Mentor; limit five (5) pages. If RPB biosketch format is unnecessary, please delete pages from application before submitting. Biosketch must be submitted in English.
- Enter Primary Collaborator's/Mentor's name and current primary and secondary (if applicable) appointment(s), including degrees, academic title(s), department(s), and school(s).

Education:

- List baccalaureate through postdoc training; fellowships, and specialties.
- Enter Years as YY-YY. Provide actual years at institution, e.g., 05-09, not total number of years e.g., 4.

Research and Professional Experience:

- Starting with present position, chronologically list all employment, experience, present membership on government/public advisory committees. Include title and department for each listing, if applicable.
- Enter Years as YY-YY. Provide actual years, e.g., 05-09, not total number of years, e.g., 4.

Honors/Awards:

- Include all honors/awards received and all institutions/organizations conveying awards.
- Enter Year as YYYY.

Bibliography:

- Enter Primary Collaborator's/Mentor's last name; include degrees.
- Complete either All Pubs Listed or Select Pubs Listed.
- Include total number of pubs when completing Select Pubs Listed.
- Chronologically list the titles, authors, and references to publications. List peer-reviewed articles first, separate from other listings. Bibliography must be submitted in English. When entering authors, the Primary Collaborator's/Mentor's name must be in **bold** face. Example below:

1. **Doe M A**, Columbine M A, Chair M A, Swinger M A, Cheng M A, Investigation of the Pathology of Complications from the Implantation of Intraocular Lenses. *Ophthalmology*. 90:386-403, 2003.

2. Chair M A, **Doe M A**, Columbine M A, Knott M A, Good M A, Schwartz M A, Swinger M A, Cheng M A, Preliminary Investigations of the Pathology of Complications from the Implantation of Intraocular Lenses. *Ophthalmology*. 86:275-332, 2002

NIH-STYLE BIOSKETCH FORMAT AND SAMPLE

BIOGRAPHICAL SKETCH

Provide the following information for the Senior/key personnel and other significant contributors.
Follow this format for each person. DO NOT EXCEED FIVE PAGES.

NAME:

eRA COMMONS USER NAME (credential, e.g., agency login):

POSITION TITLE:

EDUCATION/TRAINING *(Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.)*

INSTITUTION AND LOCATION	DEGREE <i>(if applicable)</i>	Completion Date MM/YYYY	FIELD OF STUDY

NOTE: The Biographical Sketch may not exceed five pages. Follow the formats and instructions below.

A. Personal Statement

Briefly describe why you are well-suited for your role in the project described in this application. The relevant factors may include aspects of your training; your previous experimental work on this specific topic or related topics; your technical expertise; your collaborators or scientific environment; and your past performance in this or related fields (you may mention specific contributions to science that are not included in Section C). Also, you may identify up to four peer reviewed publications that specifically highlight your experience and qualifications for this project. If you wish to explain impediments to your past productivity, you may include a description of factors such as family care responsibilities, illness, disability, and active duty military service.

B. Positions and Honors

List in chronological order previous positions, concluding with the present position. List any honors. Include present membership on any Federal Government public advisory committee.

C. Contribution to Science

Briefly describe up to five of your most significant contributions to science. For each contribution, indicate the historical background that frames the scientific problem; the central finding(s); the influence of the finding(s) on the progress of science or the application of those finding(s) to health or technology; and your specific role in the described work. For each of these contributions, reference up to four peer-reviewed publications or other non-publication research products (can include audio or video products; patents; data and research materials; databases; educational aids or curricula; instruments or equipment; models; protocols; and software or netware) that are relevant to the described contribution. The description of each contribution should be no longer than one half page including figures and citations. Also provide a URL to a full list of your published work as found in a publicly available digital database such as SciENcv or My Bibliography, which are maintained by the US National Library of Medicine.

D. Research Support

List both selected ongoing and completed research projects for the past three years (Federal or non-Federally-supported). *Begin with the projects that are most relevant to the research proposed in the application.* Briefly indicate the overall goals of the projects and responsibilities of the key person identified on the Biographical Sketch. Do not include number of person months or direct costs.

BIOGRAPHICAL SKETCH

Provide the following information for the Senior/key personnel and other significant contributors.
Follow this format for each person. **DO NOT EXCEED FIVE PAGES.**

NAME: Hunt, Morgan Casey

eRA COMMONS USER NAME (credential, e.g., agency login): huntmc

POSITION TITLE: Associate Professor of Psychology

EDUCATION/TRAINING (*Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable. Add/delete rows as necessary.*)

INSTITUTION AND LOCATION	DEGREE (if applicable)	Completion Date MM/YYYY	FIELD OF STUDY
University of California, Berkeley	B.S.	05/1990	Psychology
University of Vermont	Ph.D.	05/1996	Experimental Psychology
University of California, Berkeley	Postdoctoral	08/1998	Public Health and Epidemiology

A. Personal Statement

I have the expertise, leadership, training, expertise and motivation necessary to successfully carry out the proposed research project. I have a broad background in psychology, with specific training and expertise in ethnographic and survey research and secondary data analysis on psychological aspects of drug addiction. My research includes neuropsychological changes associated with addiction. As PI or co-Investigator on several university- and NIH-funded grants, I laid the groundwork for the proposed research by developing effective measures of disability, depression, and other psychosocial factors relevant to the aging substance abuser, and by establishing strong ties with community providers that will make it possible to recruit and track participants over time as documented in the following publications. In addition, I successfully administered the projects (e.g. staffing, research protections, budget), collaborated with other researchers, and produced several peer-reviewed publications from each project. As a result of these previous experiences, I am aware of the importance of frequent communication among project members and of constructing a realistic research plan, timeline, and budget. The current application builds logically on my prior work. During 2005-2006 my career was disrupted due to family obligations. However, upon returning to the field I immediately resumed my research projects and collaborations and successfully competed for NIH support.

1. Merrylye, R.J. & Hunt, M.C. (2004). Independent living, physical disability and substance abuse among the elderly. *Psychology and Aging*, 23(4), 10-22.
2. Hunt, M.C., Jensen, J.L. & Crenshaw, W. (2007). Substance abuse and mental health among community-dwelling elderly. *International Journal of Geriatric Psychiatry*, 24(9), 1124-1135.
3. Hunt, M.C., Wiechelt, S.A. & Merrylye, R. (2008). Predicting the substance-abuse treatment needs of an aging population. *American Journal of Public Health*, 45(2), 236-245. PMID: PMC9162292 Hunt, M.C., Newlin, D.B. & Fishbein, D. (2009). Brain imaging in methamphetamine abusers across the life-span. *Gerontology*, 46(3), 122-145.

B. Positions and Honors

Positions and Employment

1998-2000	Fellow, Division of Intramural Research, National Institute of Drug Abuse, Bethesda, MD
2000-2002	Lecturer, Department of Psychology, Middlebury College, Middlebury, VT
2001-	Consultant, Coastal Psychological Services, San Francisco, CA
2002-2005	Assistant Professor, Department of Psychology, Washington University, St. Louis, MO
2007-	Associate Professor, Department of Psychology, Washington University, St. Louis, MO

Other Experience and Professional Memberships

1995-	Member, American Psychological Association
1998-	Member, Gerontological Society of America
1998-	Member, American Geriatrics Society
2000-	Associate Editor, Psychology and Aging
2003-	Board of Advisors, Senior Services of Eastern Missouri
2003-05	NIH Peer Review Committee: Psychobiology of Aging, ad hoc reviewer
2007-11	NIH Risk, Adult Addictions Study Section, members

Honors

2003	Outstanding Young Faculty Award, Washington University, St. Louis, MO
2004	Excellence in Teaching, Washington University, St. Louis, MO
2009	Award for Best in Interdisciplinary Ethnography, International Ethnographic Society

C. Contribution to Science

1. My early publications directly addressed the fact that substance abuse is often overlooked in older adults. However, because many older adults were raised during an era of increased drug and alcohol use, there are reasons to believe that this will become an increasing issue as the population ages. These publications found that older adults appear in a variety of primary care settings or seek mental health providers to deal with emerging addiction problems. These publications document this emerging problem but guide primary care providers and geriatric mental health providers to recognize symptoms, assess the nature of the problem and apply the necessary interventions. By providing evidence and simple clinical approaches, this body of work has changed the standards of care for addicted older adults and will continue to provide assistance in relevant medical settings well into the future. I served as the primary investigator or co-investigator in all of these studies.
 - a. Gryczynski, J., Shaft, B.M., Merrylye, R., & Hunt, M.C. (2002). Community based participatory research with late-life addicts. *American Journal of Alcohol and Drug Abuse*, 15(3), 222-238.
 - b. Shaft, B.M., Hunt, M.C., Merrylye, R., & Venturi, R. (2003). Policy implications of genetic transmission of alcohol and drug abuse in female nonusers. *International Journal of Drug Policy*, 30(5), 46-58.
 - c. Hunt, M.C., Marks, A.E., Shaft, B.M., Merrylye, R., & Jensen, J.L. (2004). Early-life family and community characteristics and late-life substance abuse. *Journal of Applied Gerontology*, 28(2),26-37.
 - d. Hunt, M.C., Marks, A.E., Venturi, R., Crenshaw, W. & Ratonian, A. (2007). Community-based intervention strategies for reducing alcohol and drug abuse in the elderly. *Addiction*, 104(9), 1436-1606. PMID: PMC9000292
2. In addition to the contributions described above, with a team of collaborators, I directly documented the effectiveness of various intervention models for older substance abusers and demonstrated the importance of social support networks. These studies emphasized contextual factors in the etiology and maintenance of addictive disorders and the disruptive potential of networks in substance abuse treatment. This body of work also discusses the prevalence of alcohol, amphetamine, and opioid abuse in older adults and how networking approaches can be used to mitigate the effects of these disorders.

